



General Information Regional Governor's School

DATES. Classes will be held on July 6, 7, 8, 9, and 12, 13, 14, 15. Times are 8:30 a.m. to 3:00 p.m. each day.

PERMISSION FORMS. The two page permission form is to be completed by the parent or guardian. Please print this form and enter all requested information. It would be appreciated if the Center is given permission to take a student to the nearest hospital in an emergency where time is a critical factor. Please mail this form to the Center by May 12th.

CLOTHING. Students are expected to wear clothing that is sensible and in good taste. Clothing that is unsafe or which distracts from the learning process is not appropriate. Bare feet are not permitted at any time on campus or field trips. A teacher may request a particular type of clothing for a special project.

TIME SCHEDULES. Classes will meet from 8:30 a.m. until 3:00 p.m. each day, except for field trips that may be scheduled.

TRANSPORTATION. Parents must provide their own transportation to and from the Center and the Virginia Center for Architecture. You are encouraged to contact others and set up a car pool.

ON THE FIRST DAY. Go to A-Building for a brief orientation and to meet your teachers. Students enrolled in the "From the Ground Up" class will go to the Virginia Center for Architecture on the first day. The Virginia Center for Architecture is located at 2501 Monument Ave. Richmond, VA 23220

ATTENDANCE. Students are encouraged to attend each day. We will be calling the homes of those students who are absent. Please help us by calling 343-6525 x 243 and leaving a message if you know you will be absent. Students must attend all eight sessions to receive a certificate from the State.

SAFETY. Your safety is extremely important to us. We have a security officer on staff and we will have safety drills during the program.

REST BREAKS. Classes will have a 15- minute break. At the Center students may go to the A-Building which has snack and soft drink vending machines. You are certainly welcome to bring snacks from home to be consumed at this time. Students are expected to keep these areas clean and neat. There are no vending machines at the Virginia Center for Architecture so students in "From the Ground Up" must bring their own snacks.

LUNCH BREAK. Students should bring a bag lunch and a beverage.

SMOKING. Smoking is not permitted at the Center.

BEHAVIOR. Inappropriate behavior will warrant dismissal from the Program. Center staff will be the sole judge as to what constitutes non-acceptable behavior. Any action will follow the disciplinary procedures outlined in the Richmond Public Schools "Code of Conduct."



Student Permission Forms

Student Name _____

Class Enrolled _____

Home Address _____ Home Phone (_____) _____

City _____ State _____ Zip _____

Parent Name _____

Person to notify in case of an emergency when parent or guardian cannot be reached:

Name _____ Phone _____

Insurance Company _____

Policy Number _____

Allergies (including insect bites): _____

Prescription drugs required (list): _____

Other physical conditions of which instructor should be aware:

Restrictions on activities: _____

Date of last Tetanus Toxoid booster (approximate): _____

If procedures regarding emergency medical aid are desired please indicate:

In the event that medical aid is required and I cannot be contacted, the instructors, using available medical advice, have my permission to act in loco parentis.

I give permission for _____ to participate in all program activities, including all field trips during regular scheduled class times, on and off the MathScience Innovation Center premises.

Parent Signature: _____ Date: _____

The MathScience Innovation Center does not provide insurance for participating students. Parents should examine their own family insurance policies for adequate coverage, particularly for accident insurance.

Photographs and Videos of Students

Periodically the MathScience Innovation Center uses photos and videos distributed via print publications, local educational cable TV, and on the web for informational and educational purposes. No photographs or videos are sold to any other organization or individual. We photograph and video sessions that show students actively participating in the courses.

Please sign below if you are willing to allow your child to be photographed and videoed for this purpose. No student will be photographed or videoed who does not have a signed permission form on record.

Parent Signature: _____ Date: _____

Internet Acceptance Usage Policy

Please read Pages 5 and 6 and sign the permission form below.

I have read the MathScience Innovation Center’s Internet Acceptance Use Policy. I understand fully and agree to abide by the principles and guidelines it contains. I understand that these services are provided for educational purposes. In addition, I have read and agree to refrain from the actions listed that are considered unacceptable uses of network and telecommunications resources. I further understand that any violation of the policy is unethical and may constitute a criminal offense. Further, I agree to accept all financial and legal liabilities, which may result from my use of the MathScience Innovation Center’s Internet services. Should I commit a violation, my access privileges may be revoked with or without notice, school disciplinary action will be taken, my parents will be notified, and appropriate legal action may be taken.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____



Internet Usage Policy

The Internet services at the MathScience Innovation Center are designed to enhance student learning by supporting instructional activities within the Center and by providing students with access to the resources available in the global electronic community during this session. Through our Internet connection, students can communicate with scientists, mathematicians, political leaders, and other students around the world. They can use the World Wide Web to search libraries for information on resource topics, download data to use in their research, and utilize computational resources located at universities around the world. Because of its enormous size, the educational potential of the Internet is boundless. However, with such great potential for education also comes some potential for abuse.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. However, on a global network, it is impossible to control all materials and an industrious user may discover pornographic and/or other controversial materials. The MathScience Innovation Center firmly believes that the valuable information and interaction available on the Internet far outweigh the possibility that users may procure materials that are not consistent with the educational goals of the MathScience Innovation Center. Therefore, it is the purpose of this policy to ensure that parents are fully informed and that students and staff use the MathScience Innovation Center Internet services in an appropriate manner.

The MathScience Innovation Center considers any violation of the acceptable use policy a serious offense and reserves the right to copy and examine any files or information resident on computer systems allegedly related to unacceptable use. The use of our network and telecommunications services is a privilege, not a right, and inappropriate use will result in disciplinary action by the Center and/or the cancellation of those privileges.

Example of unacceptable use of network and telecommunications services include but are not limited to the:

- use for any purposes, which violate local, state, federal, or international laws.
- interference or disruption of network users, services, or equipment.
- use of another person's account.
- sharing of your user ID with any other person. You are solely responsible for any action which occur, in relation to your ID number.
- use of the network to send a message with another person's name on it.
- dissemination of personal addresses or phone numbers of other students or colleagues.

- use of impolite, malicious, threatening, inflammatory, sexist, racist, or obscene language in public or private messages.
- use of computer programs to decode passwords or access control information.
- unauthorized entry into our computational, information or communications services, devices, or resources.
- attempt to change, harm, or destroy data of other users (includes the use of computer virus.)
- use for commercial purposes.
- use for political lobbying.
- use for sending or receiving pornographic material.
- falsification of one's identity to others.
- creation, transmittal, or use of illegal copies of copyrighted software.
- waste of computing resources, for example, by intentionally placing a program in an endless loop, by sending chain letters or junk mail, or by printing excessive amounts of paper.

The most important prerequisite for a student or educator to receive an account to use the Center's Internet services is that he or she takes full responsibility of his or her own actions. The MathScience Innovation Center will not be liable for the actions of anyone using the network and telecommunications services. All users shall assume full liability, legal, financial, or otherwise, for their actions. The signatures turned in on the Student Permission Form are legally binding and indicates that the parties who signed have read the terms and conditions stated in this policy carefully and understand their significance.